

# NGO/Church Partner Due Diligence Reference

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We provide three introductions to Church Security, Safety, and Medical programs, including this topic.  
Contact us for scheduling.

- Church Security 101 – “Do we need church security/safety/medical response capabilities?”
- Church Security 201 – “What are the elements of church security/safety/medical response do we need to consider?”
- Church Security 301 – “What Policies do we need to consider for our church security/safety/medical response program?”

## Partner Due Diligence Considerations

Understand, that any one “Red Flag” from any of these may or may not identify the subject as a fraudster, but the more red flags or missing information, the more it leans towards significant concerns. A single negative finding in one element may have more weight than a single negative in another element.

Due Diligence is:

- Not perfect
- Not a one time step
- Not a replacement for ongoing security controls on the relationship
- Not a replacement for a legally binding agreement of engagement

I am fully aware of the unique situations that the partner may need to work “underground” and thus due diligence on them and their organization can be more difficult but NDA and other independent due diligences may be necessary.

If you have additional ideas or questions or concerns or need additional assistance, please reach to us anytime.

<b>Positive Findings</b>	<b>Negative Findings</b>	<b>Potential Review Element (in no particular order)</b>
<input type="checkbox"/>	<input type="checkbox"/>	Does the organization have a strong and active LinkedIn Profile?
<input type="checkbox"/>	<input type="checkbox"/>	Is all leadership strong and active on LinkedIn, Verified, and Connected to the Organization Profile?
<input type="checkbox"/>	<input type="checkbox"/>	Request a comprehensive list of social media accounts of organization and senior leadership and review for content that is against your organization's mission and code of ethics/conduct.
<input type="checkbox"/>	<input type="checkbox"/>	Review organization's official website, specifically terms and conditions, privacy statement looking for missing, weak, or conflicting information.
<input type="checkbox"/>	<input type="checkbox"/>	Review public transparency of governance documentation (leadership bios, bylaws, code of ethics/conduct, and finances of organization (e.g. 990, multiple years of balance sheets)
<input type="checkbox"/>	<input type="checkbox"/>	Review organization's status on the major independent governance tracking websites: Charity Navigator, CharityWatch, GreatNonprofits, Guidestar, BBB WGA, GiveWell, etc.
<input type="checkbox"/>	<input type="checkbox"/>	Is leadership willing to go through a local, state, and national background check?
<input type="checkbox"/>	<input type="checkbox"/>	Have your legal team run an OFAC (e.g. SDN) checks, ABC check including Adverse Media on organization and their leadership and primary donors?
<input type="checkbox"/>	<input type="checkbox"/>	Have organization provide proof of good governance, including but not limited to: financial, code of conduct/ethics, investigation, security, safety, KYD, OFAC like SDN.
<input type="checkbox"/>	<input type="checkbox"/>	Can you interview 3 other NGOs / Churches (randomly selected from their full list) for reference?
<input type="checkbox"/>	<input type="checkbox"/>	Check organization and leadership reviews on sites like Glassdoor
<input type="checkbox"/>	<input type="checkbox"/>	Check organization's EIN or country equivalent
<input type="checkbox"/>	<input type="checkbox"/>	Verify organization's Non-profit Status
<input type="checkbox"/>	<input type="checkbox"/>	Verify if organization has a for-profit entity (and why)
<input type="checkbox"/>	<input type="checkbox"/>	Verify organization's board membership
<input type="checkbox"/>	<input type="checkbox"/>	Verify organization's CPA License
<input type="checkbox"/>	<input type="checkbox"/>	Verify organization's Lawyer's license
<input type="checkbox"/>	<input type="checkbox"/>	Review Organization's LinkedIn "Associated Members" List
<input type="checkbox"/>	<input type="checkbox"/>	Review to determine if the organization have a DUNS and their DUNS rating
<input type="checkbox"/>	<input type="checkbox"/>	Review the organization's Department of Corporations registration with the State
<input type="checkbox"/>	<input type="checkbox"/>	Determine if organization is a member of EFCA and if not, why

# Example ChatGPT AI Prompt –Due Diligence

“Research [Organization’s Name] and determine if a leader and point of contact named <leader name> and <POC name> associated with the organization, is legitimate or potentially a scam.

Check for:

Official organization website and job board listings.

Presence of the leadership and point of contact on LinkedIn or other professional platforms.

Known scams or fraud or negative news alerts related to the organization.

Any red flags such as upfront payment, use of generic emails (e.g., Gmail/Yahoo), poor grammar, or urgent/luxury offers.

Summarize findings and give a likelihood rating (High, Medium, Low) of legitimacy based on available data “