



This Rules/Policy document is provided to you and your organization as a starting point or maturity checkpoint for existing rules/policies. It is brought to you on behalf of Jim McConnell, Principal Owner, and Ask McConnell, LLC – A Converged Security Services Provider. The content is not meant to cover every circumstance, industry, law, regulation, contractual requirement, threat, environment, or risk, but it provides an easy, defensible, highly accountable starting point for any organization. Please consult with your legal counsel and insurance provider about added requirements. If you know of peers that you think would find value in these resources, please have them contact us. These will be updated on our website regularly. We are not legally protecting these documents; we just ask for credit, shout-outs, and referrals if you find them helpful. If you have recommended updates, we are all ears. And if you need Converged Security Consulting and Training, please reach out, we would be honored to serve you and your organization.

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Ask McConnell, LLC

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# Child and Youth Protection

Updated: 5 May 2025

Protecting human lives is the highest requirement of our entire organization, whether they are employees, customers, volunteers, visitors, or part of our supply chain while under some nexus to our organization.

Scope: Consider the Child or Youth (<18 Years old) from a security perspective, are equally vulnerable. Yes, could a youth be an expert marksman or high-level blackbelt, yes, but we all know that is an exception. This is focused on short term protection needs of children and youth, but not more for full time environments like schools, daycare, which are a lot more complex.

## General Elements

- I will ensure all individuals (employees, volunteers, third parties) under my management will have a verified and clean background check if they are going to be interacting with/overseeing children/youth in our organization, our facilities or our events. Where appropriate, I will support yearly requalification of these individuals.
- I will ensure all suppliers/vendors will have a completed and clean security and safety due diligence checks before their facilities or personnel are allowed to interact with any children/youth that are under our security/safety responsibilities.
- I will ensure knowledge and response procedures of appropriate medical challenges of any child/youth who will be interacting with individuals under my management. I will make sure the team is aware of privacy rules about this information and that they are trained in related medical response.
- I will manage or support a State of Security Report and Presentation, under Executive Session, at least yearly that covers incidents, vulnerabilities, improvements, and metrics related to child/youth protection activities.

## Physical Elements

- I am responsible for my personal safety and security while on the organization's property or performing the organization's duties.
- I will report personnel, visitor and child/youth protection security concerns, vulnerabilities, and threats to my supervisor or the organization's Ethics Hotline, or if they are not available and I feel unsafe, I will report it to law enforcement.
- If I bring my child, an unrelated child, into our organization's facilities or event, I will maintain sole responsibility for their safety and security and any medical response. If I am not available or capable/skilled in this responsibility, I commit to getting parental approval and documenting the transfer of responsibility to another approved and skilled individual/team/team member.
- I will not let any unknown/unauthorized individual enter the area of the children I oversee or move any children out of the protected areas I oversee.
- If I find a child alone, under duress, or in need of medical attention, I will follow the organization's incident response procedures and/or call emergency services (e.g. 911). If at all possible, I will not leave the child except for a brief moment to obtain incident/emergency response support.

## Online Elements

- I will not allow children/youth under my oversight to access any electronic technology under the management control of the organization that would allow access to any content that is not both parent-approved and approved for appropriate-aged children.
- If I find children/youth accessing content during organization activities that would reasonably not be consider age-appropriate or parent approved, I will notify the child's parent or guardian as soon as possible. If egress, I will work with another appropriate individual to eliminate the access.
- If I create content for the organization, I will make sure it is independently verified in the areas of age-appropriate, privacy, and data collection controls in compliance with legal, regulatory, organizational rules, and good social community practices before approving the content for delivery.

Signature Note: I am a huge fan of wet signatures on these types of documents for accountability and investigation reasons. So you can add the parts below to each rule/policy document or have a collective wet signature and references in the Security Agreement document, located on the same webpage you got this rule / policy from. Organizational preference.

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\_\_\_\_\_  
Print Full Legal Name

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(Blue Ink) full Legal Name Signature  
Style of signature must closely match Driver's License

\_\_\_\_\_  
Date

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