



This Rules/Policy document is provided to you and your organization as a starting point or maturity checkpoint for existing rules/policies. It is brought to you on behalf of Jim McConnell, Principal Owner, and Ask McConnell, LLC – A Converged Security Services Provider. The content is not meant to cover every circumstance, industry, law, regulation, contractual requirement, threat, environment, or risk, but it provides an easy, defensible, highly accountable starting point for any organization. Please consult with your legal counsel and insurance provider about added requirements. If you know of peers that you think would find value in these resources, please have them contact us. These will be updated on our website regularly. We are not legally protecting these documents; we just ask for credit, shout-outs, and referrals if you find them helpful. If you have recommended updates, we are all ears. And if you need Converged Security Consulting and Training, please reach out, we would be honored to serve you and your organization.

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Engagement of Security Team in/for New Events / Projects

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Protecting human lives is the highest requirement of our entire organization, whether they are employees, customers, volunteers, visitors, or part of our supply chain while under some nexus to our organization. Many times things we do online will impact people lives, physically, financially, and emotionally. So whether it is a physical security issue, cyber security issue or any other security issues, reporting incidents, issues, vulnerabilities, and/or threats is critical and must be timely.

Key Definitions:

Events – Non-regular events that involve a large employee base, travelers, executives, press, customers, and/or community, whether at the organization's location or external. This would involve events where the organization is the operator of the event or a significant sponsor where there is some accountability or liability for the security and safety of attendees.

Projects – Internal project or external projects that require organization assets (people, buildings, technology, IP, etc.) and organization funding to implement.

Reasonably, this is not meant to cover the little retirement party in the breakroom or giving everyone new chairs. If in doubt, ask.

- I will invite the organization's security leadership to all new event / new project planning meetings until the security leadership determines security requirements are planned for and budgeted for.
- I will make sure the event or project has line item input (capital, one-time expense, and ongoing expense) into the event or project's budget for security.
- If I have a security role, I will make sure I engage with the event and project leadership quickly and provide all resource needs and requirements early on and throughout the event/project.

Signature Note: I am a huge fan of wet signatures on these types of documents for accountability and investigation reasons. So you can add the parts below to each rule/policy document or have a collective wet signature and references in the Security Agreement document, located on the same webpage you got this rule / policy from. Organizational preference.

Print Full Legal Name

(Blue Ink) full Legal Name Signature
Style of signature must closely match Driver's License

Date
